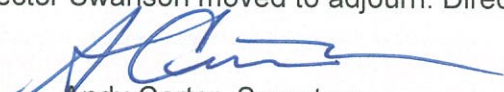


MWSD Board Meeting Minutes
July 19, 2022

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:01 pm.
 - b. Directors Wade, Swanson, McKenzie and Carter were in attendance. Director Sebastian attended by phone. Manager Warinner and Attorney Erb were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the July 5, 2022 meeting minutes. Director McKenzie seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$15,626.61. Director Wade moved for approval of the payables. Director Sebastian seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. None.
- 5) Manager's report.
 - a. The annual RADS Audit was conducted on July 13, 2022.
 - b. Manager Warinner had signed up for the Wildfire Prepared Property Assessment Application Form and is waiting for an answer on whether the WWTP/office site and WTP site can be done.
 - c. The well pump at Well SKV, which feeds only the office, has failed and the repair parts have not been received; thus, there is no water at the district office for toilets during tonight's meeting.
 - d. Excell Pump had to do a repair on PRV#4.
 - e. Jefferson County road & bridge called Manager Warinner to point out a sinkhole on the side of the pavement at 30683 Kings Valley Dr. Saylor & Sons dug out a patch, removed wet dirt and replaced with dry fill dirt on 7/13/2022; the sink hole seems to have stopped but we are still observing because we did not find the source that caused the sinkhole.
 - f. On July 1, 2022 PERA activated changes to the employer contribution rate from 8.5% to 9%.
- 6) Attorney's report.
 - a. Special meeting process for tour of the district.
 - b. Employee job descriptions review.
 - c. Legal representation discussion.
- 7) Board Actions.
 - a. None.
- 8) Other business.
 - a. Tour date and time; Director McKenzie will coordinate.
 - b. Appreciation plans. Director McKenzie is researching options.
- 9) Documents signed.
 - a. July 5, 2022 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Payroll Authorization Forms.
 - e. Notice of Updated Personnel Manual.
 - f. Erb Law, LLC Engagement for Legal Services.
 - g. Quarterly Forms.
- 10) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 7:54 pm.


Andy Carter, Secretary