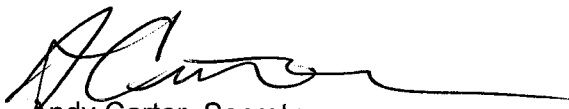


## MWSD Board Meeting Minutes

April 19, 2022

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:01 pm.
  - b. Directors Carter, Sebastian, Wade, McKenzie and Swanson were in attendance. Manager Warinner and Attorney Erb were also in attendance.
- 2) Approval of meeting minutes.
  - a. Director Carter moved to approve the April 5, 2022 meeting minutes. Director Sebastian seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Wade presented payables of \$65,682.60. Director Wade moved for approval of the payables. Director McKenzie seconded and the payables were approved.
- 4) Scheduled Guests.
  - a. None.
- 5) Manager's report.
  - a. Manager Warinner presented the March 2022 District Report.
  - b. A Notice from CDPHE is attached; the yearly Lead & Copper testing has been decreased to every three years.
  - c. Attorney Erb supplied a second revised personnel manual for Board review and approval.
  - d. The staff have been gathering information, reviewing reports, taking pictures, cleaning WTP, WWTP, wellhouses and the office in preparation for the April 26 Water Sanitary Survey.
  - e. The probes that measure the total suspended solids were installed in the WWTP by Ambient on April 12, 2022. The operators are in the process of calibrating the probes by taking grab samples and using data for calibration.
  - f. The VFD pump faulted at SA-1 wellsite and M&D Pump completed the repairs on 4/19/2022.
  - g. The schedule for the water sanitary survey is attached to inform the Board of the many steps that is involved with the inspection.
- 6) Attorney's report.
  - a. Attorney Erb presented a second draft of the revised Personnel Manual..
- 6) Board Actions.
  - a. None.
- 7) Other business.
  - a. The Board thanked Attorney Jeff Erb for the great job on the Personnel Manual that is current and up to date. Special thanks to Director Sebastian for his diligence in proof-reading the manual.
  - b. Thank you to Launa Rae and staff for the extra effort to prepare for the upcoming Water Sanitary Survey.
- 8) Documents signed.
  - a. April 5, 2022 meeting minutes.
  - b. Checks.
  - c. AP Authorization Form.
  - d. Payroll Authorization Forms.
  - e. Quarterly reports.
- 9) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 9:32 pm.

  
Andy Carter, Secretary