

MWSD Board Meeting Minutes

March 7, 2023

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:01 pm.
 - b. Directors Swanson, Sebastian, Wade, McKenzie, and Carter were in attendance. Manager Warinner was also in attendance.

- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the February 21, 2023 meeting minutes. Director McKenzie seconded and the minutes were approved.

- 3) Treasurer's report.
 - a. Director Wade presented payables of \$ 34,597.99. Director Wade moved for approval of the payables. Director Sebastian seconded and the payables were approved.

- 4) Scheduled Guests.
 - a. None.

- 5) Manager's report.
 - a. Chambers and Warinner attended an all-day class on February 28, 2023; the class covered detailed instructions on the new Lead and Copper Rule Revisions, Storage Tank documentation, sampling steps, among other subjects. The staff got a lot of helpful information from this training.
 - b. As per Natalie Fleming of Erb Law: As of February 28th, 2023, there were not more self-nomination forms submitted than seats available for the election to be held on May 2, 2023. The election has been cancelled and the following candidates have been elected by acclamation: June McKenzie (4-year term) and John Sebastian (4-year term). I will follow up with the oaths of office and certificates of election after the May 2, 2023 election date. Newly elected Board member terms will commence after the May 2, 2023 election date, administration of the oaths of office, and filing of the oaths of office with the clerk and recorder.

- 6) Board Actions.
 - a. None.

- 7) Other business.
 - a. District Manager advised the Board that Adam Sommers stopped by to talk about upcoming projects and grant funds available; the Water Tank 1, the SCADA system and I&I wastewater main lines are the priorities at this time. AquaWorks, DBO has started the grant applications.

- 8) Documents signed.
 - a. February 21, 2023 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Payroll Authorization Forms.
 - e. Quantum Pump Estimate for 2 VFD panels for the WWTP.
 - f. Revised Fire Hydrants SOP.
 - g. Revised Water Service Outage SOP.

- 9) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 7:55 pm.



Andy Carter, Secretary