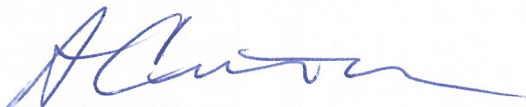


**MWSD Board Meeting Minutes**  
**December 15, 2020**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:02 pm.
  - b. Directors Carter, Wade, Swanson, McKenzie and Sebastian were in attendance. Manager Warinner was also in attendance.
- 2) Approval of meeting minutes.
  - a. Director Carter moved to approve the December 1, 2020 meeting/budget minutes. Director Sebastian seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Wade presented payables of \$40,903.65. Director Wade moved for approval of the payables. Director McKenzie seconded and the payables were approved.
- 4) Scheduled Guests.
  - a. None.
- 5) Manager's report.
  - a. Ms. Warinner presented and discussed the November District Report.
  - b. Ms. Warinner presented and discussed the water production versus sales report.
- 6) Board Actions.
  - a. Director Wade moved to make a motion to pay 50% IN PROTEST of the requested Unemployment Charges for employees who have not been reviewed if they qualify for these charges as is specified by the Colorado Department of Labor and Employment in the enclosed form letter. Director Swanson seconded and the motion passed.
  - b. Director Swanson moved to accept the fee increase and sign the 2021 Audit Management Agreement with Green & Associates.  
Director Sebastian seconded and the motion passed.

Other business.

- a. This year's employee recognition celebration will not be held due to Covid-19 for the safety and well-being of all, even though the Staff has excelled at continuing operations and compliance and the Board of Directors have taken on projects to assist the MWSD staff to put the needs of our residents first.
  - b. Discussion regarding the draft Policy and Procedure form regarding Public Input in Public Board Meetings.
- 7) Documents signed.
    - a. December 1, 2020 meeting minutes.
    - b. Checks.
    - c. AP Authorization Form.
    - d. Payroll Authorization Forms.
    - e. Green & Associates 2021 Audit Management Agreement.
  - 8) Director Swanson moved to adjourn. Director McKenzie seconded and the meeting was adjourned at 8:31 pm.



Andy Carter  
Secretary