

MWSD Board Meeting Agenda
November 19, 2019

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00 pm.
 - b. Directors Feenstra, Carter, Rons, Swanson, and Wade were in attendance. Manager Warinner and Attorney Jeff Erb were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Swanson moved to approve the November 5, 2019 meeting minutes. Director Feenstra seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Feenstra presented payables of \$88,206.43 which includes the second wire payment of Loan #1 and Loan #2 for the 2019 year. Director Wade moved for approval of the payables. Director Rons seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. None
- 5) Budget report and approval.
 - a. Ms. Warinner presented documents for the 2020 budget approval process. They include 2020 Annual Project Plan- Feenstra moved, Rons seconded; Resolution 19-04- Swanson moved, Feenstra seconded; Resolution 19-05- Wade moved, Feenstra seconded; Resolution 19-06- Carter moved, Wade seconded; DLG form 70, Budget message, and the 2020 budget. All motions passed.
 - b. Director Rons moved to approve a 4% water and wastewater usage fee increase effective January 1, 2020. Director Swanson seconded and the motion passed.
- 6) Manager's Report.
 - a. Ms. Warinner presented and discussed the October District Report.
 - b. Ms. Warinner inquired if the Board would like an annual bonus proposal presented for the district employees. Director Swanson moved to table the discussion until December 3, 2019 meeting, Director Rons seconded.
 - c. Ms. Warinner presented and discussed the October monthly budget report.
 - d. Ms. Warinner asked the Board if there was a need to increase the Extra Expense Limit as suggested by SDA Property & Liability. No changes are needed.
 - e. Operator Tuffing will continue to apply every 30 days as is regulated by the CDPHE Training Portal to test for the Wastewater D, C, and B license certifications until they are all obtained. John McWilliams graciously brought his training lessons from when he was teaching the wastewater classes at Red Rocks college for Jay to study. John and Jay spent 2 hours schooling.
 - f. Mr. Brice called Ms. Warinner informing her that he never received any documents on the Encroachment Agreement; on November 14, MWSD received the certified letter that was mailed on September 3 stating it was unclaimed, so it never reached Mr. Brice. We will hand deliver the letter this week.
- 7) Attorney Report.
 - a. Attorney Erb discussed the May 2020 board position chairs will be renewed to 2023. This action is required to change the voting to odd years.
 - b. Attorney Erb reported the El Pico Exclusion was complete.
- 8) Board actions.
 - a. None

9) Other Business

- a. Director Feenstra resigned tonight; he is moving out of the district.

10) Documents signed.

- a. November 5, 2019 meeting minutes.
- b. Checks.
- c. AP Authorization Form.
- d. 2020 Annual Project Plan
- e. Resolution 19-04
- f. Resolution 19-05
- g. Resolution 19-06
- h. Mill Levy DLG form 70.
- i. Sanitation Maintenance Warranty for SDA Property & Liability.
- j. SAMS/DUN Administration Contact letter.

- 11) Director Swanson moved to adjourn. Director Feenstra seconded and the meeting was adjourned at 8:36 pm.



Andy Carter
Secretary