

MWSD Board Meeting Minutes
November 6, 2018

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00 pm.
 - b. Directors Beley, Carter, Kisner, Swanson, and Wade were in attendance. Office Manager Warinner was also in attendance.

- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the October 16, 2018 meeting minutes. Director Swanson seconded and the minutes were approved.

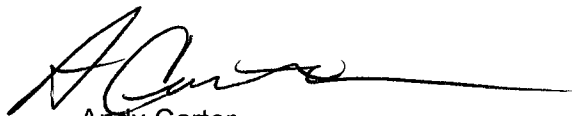
- 3) Treasurer's report.
 - a. Director Kisner presented payables of \$117,842.62; this includes the \$75,000 paid for debt service for the 2 loans. Director Kisner moved for approval of the payables. Director Beley seconded and the payables were approved.

- 4) Manager's report.
 - a. Ms. Warinner presented and discussed the medical insurance renewal for 2019.
 - b. Ms. Warinner presented the 2019 proposed budget for discussion.
 - c. Ms. Warinner presented and discussed the job offer proposal for the Wastewater ORC position.
 - d. Ms. Warinner presented a letter written to Elk Creek Fire Department regarding fire hydrant use in the district.
 - e. Ms. Warinner presented a current management proposal written by Mr. Pfohl.

- 5) Board actions.
 - a. Director Beley moved to accept and sign the medical insurance renewal. Director Wade seconded and the motion passed.
 - b. Director Kisner moved to approve the WW ORC proposal with changes made. Director Swanson seconded and the motion passed. Office Manager Warinner will contact Jay Tuffing to offer the position.
 - c. Director Beley moved to approve the signing and mailing of the letter to Elk Creek Fire Department in reference to fire hydrant use. Director Carter seconded and the motion passed.
 - d. Director Swanson moved to have a Special Meeting, Friday, November 9, at 7:00 pm regarding a change to management. Director Kisner seconded and the motion passed. Office Manager Warinner to post Notice.

- 6) Documents Signed.
 - a. October 16, 2018 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. 3 forms needed to submit for 2019 medical insurance.
 - e. Fire hydrant use letter.
 - f. Annual Sanitation Maintenance Warranty.

- 7) Director Beley moved to adjourn. Director Swanson seconded and the meeting was adjourned at 7:53 pm.


Andy Carter
Secretary