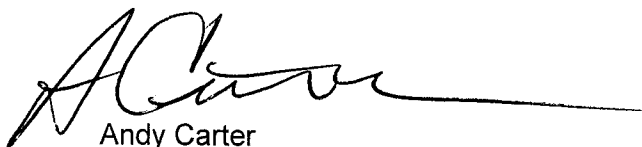


MWSD Board Meeting Agenda
November 5, 2019

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00 pm.
 - b. Directors Swanson, Carter, Feenstra, Rons, and Wade were in attendance. Manager Warinner also attended.
- 2) Approval of meeting minutes.
 - a. Director Swanson moved to approve the amended October 15, 2019 meeting minutes. Director Carter seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Feenstra presented payables of \$3,605.97. Director Feenstra moved for approval of the payables. Director Rons seconded and the payables were approved.
- 4) Manager's Report.
 - a. Discussion of new and updated policies and procedure forms are available to review and approve submitted with the operator's signature.
 - b. The employee's medical insurance from CEBT will be increased 3.5% for 2020; renewal forms are attached for the Board's approval and signatures.
 - c. Employee evaluations and budget discussion.
- 5) Board actions.
 - a. None.
- 6) Other business.
 - a. Director Feenstra suggested starting a plan to possibly do a summer Operations apprenticeship program for a high school student.
 - b. The Board asked Manager Warinner to talk to Operator Tuffing about an estimated time line for testing to get his wastewater certifications.
- 7) Documents signed.
 - a. October 15, 2019 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. October 1, 2019 revised minutes.
 - e. Board approved evaluation.
 - f. CEBT medical renew forms.
 - g. Many Procedures forms.
- 8) Director Swanson moved to adjourn. Director Feenstra seconded and the meeting was adjourned at 8:11 pm.


Andy Carter
Secretary