

MWSD Board Meeting Minutes

October 6, 2020

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:02 pm.
 - b. Directors Carter, Sebastian, Swanson, and Wade were in attendance. Nominated Board Director McKenzie and Manager Warinner also attended.
- 2) Approval of meeting minutes.
 - a. Director Swanson moved to approve the September 15, 2020 meeting minutes. Director Wade seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$24,487.59. Director Wade moved for approval of the payables. Director Carter seconded and the payables were approved.
- 4) Manager's report.
 - a. The Well static levels graph with September 2020 is attached.
 - b. Repairs were completed on the Ford Truck at less than the estimate and the Chevy has new tires for the winter conditions; both invoices are included with the payables for this meeting.
 - c. Positive comments were posted on Nextdoor social media by some of our residents; Warinner posted a thank you on the site.
 - d. The repairs that were completed on PRV#7 on 9/2/2020 caused pressure vibrations in some homes on Kings Valley West; both Staal and Warinner investigated at 2 houses, but were unable to connect it to the PRV until after the home owners had plumbing work done. One homeowner has requested a reimbursement of the cost of the work after MWSD staff investigated. Please see attached invoice. The PRV was adjusted by Excell Pump Service on October 1 and the residents have stopped reporting any unexpected vibrations.
- 5) Board actions.
 - a. Director Swanson moved to give the Certificate of Nomination to June McKenzie and accept her Oath of Office statement. Director Sebastian seconded and the motion passed.
 - b. Director Swanson moved to clarify the Board Positions. Positions: President-Swanson, VP Administration-McKenzie, VP Operations-Sebastian, Treasurer-Wade, Secretary-Carter. Director McKenzie seconded and the motion passed.
 - c. Director Swanson moved in an unprecedented manner to apply a credit of \$389.00 to be used on future water use bills in relation to repairs that were done on PRV#7 that may have caused pressure vibrations at 31324 Kings Valley West. Director Carter seconded and the motion passed.
- 6) Other business.
 - a. After attending the virtual SDA Conference, Director Sebastian noted that one of the sessions was very informative and suggested some improvements to MWSD policies that would be beneficial. Manager Warinner will print the slide show for the board.
- 7) Documents signed.
 - a. September 15, 2020 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Payroll Authorization forms-2.
 - e. McKenzie Certificate of Nomination.
 - f. McKenzie Oath of Office.
- 8) Director Swanson moved to adjourn. Director Sebastian seconded and the meeting was adjourned at 8:04 pm.


Andrew Carter, Secretary