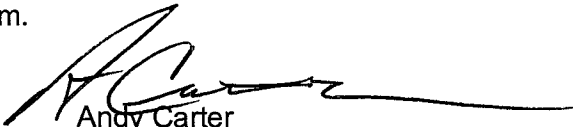


**MWSD Board Meeting Minutes**

**October 2, 2018**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:00 pm.
  - b. Directors Beley, Carter, Kisner, Swanson, and Wade were in attendance. Manager Pfohl, Office Manager Warinner and Attorney Lindholm and Attorney Erb were also in attendance.
- 2) Approval of meeting minutes.
  - a. Director Kisner moved to approve the September 18, 2018 meeting minutes. Director Swanson seconded and the minutes were approved.
  - b. Director Swanson moved to approve the September 27, 2018 Budget Special meeting minutes. Director Carter seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Kisner presented payables of \$8,552.20. Director Kisner moved for approval of the payables. Director Beley seconded and the payables were approved.
- 4) Manager's report.
  - a. Ms. Warinner presented and discussed the October 1 Notice of delinquent charges that must be paid to avoid certification of delinquent accounts to Jefferson County by November 1, 2018.
  - b. Ms. Warinner presented the 2018 Rates and Charges sheet for the Board's review and discussion of possible changes in 2019.
  - c. Mr. Pfohl discussed the current status on the Wastewater Discharge Permit; the application was submitted in January 2017 to CDPHE and we are still using the previous permit parameters.
- 5) Attorney's Report
  - a. Mr. Lindholm discussed options regarding certification of delinquent charges; Mr. Erb commented also.
  - b. There was abnormal usage in September on stream depletions, so a summary of the water accounting form was submitted to MMRC for the last 5 days of September.
  - c. Mr. Erb presented and discussed the Engagement Letter with Seter & Vander Wall.
  - d. Mr. Erb presented and discussed resolutions needed to address privacy/proper disposal laws.
  - e. Mr. Erb presented and discussed comments regarding a request from Elk Creek Fire Department. More research is needed.
- 6) Board actions.
  - a. Director Beley moved to accept and sign the Engagement Letter to obtain legal services from Jeff Erb of Seter & Vander Wall. Director Swanson seconded and the motion passed.
  - b. Director Carter moved to approve signing Resolution 18-04 regarding Disposal of Personal Identifying Information. Director Beley seconded and the motion passed.
- 7) Documents signed.
  - a. September 18, 2018 meeting minutes.
  - b. September 27, 2018 Budget Special Meeting Minutes.
  - c. Checks.
  - d. AP Authorization Form.
  - e. Engagement Letter with Seter & Vander Wall.
  - f. Resolution 18-04 Disposal of Personal Identifying Information.
- 8) Director Swanson moved to adjourn. Director Beley seconded and the meeting was adjourned at 8:36 pm.

  
Andy Carter  
Secretary