


**MWSD Board Meeting Minutes**

**October 5, 2021**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:00 pm.
  - b. Directors Carter, McKenzie, Wade, Swanson, and Sebastian were in attendance. Manager Warinner was also in attendance.
- 2) Approval of meeting minutes.
  - a. Director Carter moved to approve the September 21, 2021 meeting minutes. Director McKenzie seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Wade presented payables of \$44,220.17. Director Wade moved for approval of the payables. Director Sebastian seconded and the payables were approved.
- 4) Scheduled Guests.
  - a. None.
- 5) Manager's report.
  - a. All 4 employees took the required safety classes to qualify for the SDA Property and Liability Insurance 10% reduction saving MWSD approximately \$1,900.
  - b. Attached is a revised request to DOLA for an EIAF Administrative Grant that would start a planning phase for writing a Capital Improvement Plan for the district. These edits were requested by DOLA.
  - c. A reimbursement payment of \$2,097.99 was paid to MWSD from SDA Property and Liability Pool as a credit towards annual safety grant funds.
  - d. The rest of the fire hydrants were Tested on September 28 and 29. A completion report has been supplied by Operator Chambers.
- 6) Board Actions.
  - a. None.
- 7) Other business.
  - a. None.
- 8) Documents signed.
  - a. September 21, 2021 meeting minutes.
  - b. Checks.
  - c. AP Authorization Form.
  - d. Payroll Authorization Forms.
  - e. EIAF Administrative Grant Request letter.
- 9) Director Swanson moved to adjourn. Director Carter seconded and the meeting was adjourned at 8:24 pm.

  
Andy Carter  
Secretary