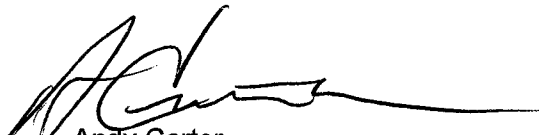


MWSD Board Meeting Minutes

October 17, 2017

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 6:57 pm.
 - b. Directors Carter, Kisner, Swanson, and Wade were in attendance. Director Beley was excused absent. Manager Pfohl was also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Wade moved to approve the October 3, 2017 meeting minutes. Director Kisner seconded and the minutes were approved.
 - b. Director Kisner moved to approve the October 6, 2017 meeting minutes. Director Swanson seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Kisner presented payables of \$104,465.97. Director Kisner moved for approval of the payables. Director Wade seconded and the payables were approved.
- 4) Manager's report.
 - a. Manager Pfohl presented a job description for the Customer Service Representative position for the Board's discussion and approval.
 - b. Manager Pfohl presented a job offer letter for the Customer Service Representative position for the Board's discussion and approval.
- 5) Board actions.
 - a. Director Carter moved to approve the Customer Service Representative job description and job offer letter. Director Kisner seconded and the motion passed.
- 6) Other business.
 - a. Grant Wilkerson and son attended because he has a contract to buy Lot 19, Filing 5 and wanted to see if the Board could grant usage of the Jeep Trail to access the property off of Braun Way. The Board will request Attorney David Lindholm to look into the matter. Mr. Wilkerson supplied his contact information to be notified of the findings.
- 7) Director Kisner moved to adjourn. Director Swanson seconded and the meeting was adjourned at 8:01 pm.


Andy Carter
Secretary