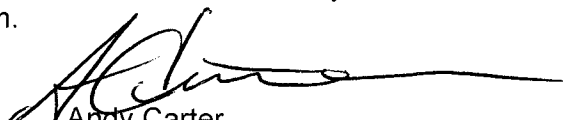


MWSD Board Meeting Minutes
September 3, 2019

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:01 pm.
 - b. Directors Swanson, Carter, Feenstra, Rons, and Wade were in attendance. Manager Warinner was also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Swanson moved to approve the August 20, 2019 meeting minutes. Director Rons seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Feenstra presented payables of \$13,500.52. Director Feenstra moved for approval of the payables. Director Wade seconded and the payables were approved.
- 4) Manager's report.
 - a. Manager Warinner and Director Feenstra discussed a proposal by Payclix to set up a billing payment system. The plan is to get 2 more proposals for comparison.
 - b. Manager Warinner presented and discussed examples of District policies information that is available to the residents. Manager Warinner wants to confirm that the information is easily assessable to MWSD customers.
 - c. A cover letter to be enclosed with the Encroachment Agreement for the Brice residence is attached for Board approval.
 - d. A response to a note from Chris Teter informing us that he will be marking trees for removal that possibly could be on District property needs discussion. See attached response suggestion.
- 5) Board actions.
 - a. Director Swanson moved to approve and sign both the Encroachment Agreement and letter with revisions and mail to Mr. & Mrs. Brice. Director Feenstra seconded and the motion passed.
 - b. Director Wade moved to approve and sign the Thorium 230 Operating Plan. Director Carter seconded and the motion passed.
 - c. Director Feenstra moved to approve and sign the updated Fire Hydrant Operating Plan. Director Rons seconded and the motion passed.
- 6) Other business.
 - a. Director Feenstra discussed if continued legal physical presence is needed at the meetings or if phone attendance would be sufficient the majority of the time.
- 7) Documents signed.
 - a. August 20, 2019 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Brice cover letter and Encroachment Agreement.
 - e. Thorium 230 Operating Plan.
 - f. Fire Hydrant Operating Plan.
- 8) Director Carter moved to adjourn. Director Rons seconded and the meeting was adjourned at 8:00 pm.


Andy Carter
Secretary