

MWSD Board Meeting Minutes
July 21, 2020

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00 pm.
 - b. Directors Carter, Wade, Sebastian and Swanson were in attendance. Manager Warinner and Attorney Erb were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Swanson moved to approve the July 7, 2020 meeting minutes. Director Carter seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$28,805.14. Director Wade moved for approval of the payables. Director Sebastian seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. None
- 5) Manager's report.
 - a. Ms. Warinner presented and discussed the June District Report.
 - b. Ms. Warinner presented and discussed the budget report.
 - c. Ms. Warinner discussed the Colorado PERA Contribution rate changes effective July 1, 2020: employee increases from 8% to 8.50% and employer increases from 13.70% to 14.20%.
 - d. A WRT Media Replacement Agreement is attached for the Board's review, approval and signature.
 - e. The Smart Meter Project which was started in 2018 requires an on-going service plan for 10 years; MWSD has 8 years left. When MWSD started the project, we signed with National Meter Company with the understanding that we would pay annually, but Badger Meter bought out National Meter and they bill monthly which causes much more time and effort to make these payments. Manager Warinner would like to ask for the Board to consider a one-time payment to cover the Agreement until 2028 to limit this extra administrative work. Please see the attached Badger Meter Quotation of \$35,030 along with the full payment of \$4,378.80 for 2020.
 - f. The 2020 SDA Annual Conference is moving to a virtual format and with Board President Swanson's nomination, Launa Rae Warinner was selected as a SDA Manager of the Year. They will be honoring the award winners with a video during the virtual conference and Warinner would like to take a picture with the current Board.
 - g. Staff discussion.
 - h. Suggest start of executive session. Executive session pursuant to section 24-6-402(4)(b) and (f) regarding receipt of legal advice on specific legal questions related to the application of Families First Coronavirus Relief Act to employee sick and vacation pay benefits.
- 6) Attorney's report.
 - a. None.
- 7) Board Actions.
 - a. Director Sebastian moved to approve and sign the WRT Media Replacement Agreement subject to attorney review. Director Carter seconded and the motion passed.
 - b. Director Sebastian moved to TABLE the project for further discussion regarding the 8 year Service Plan payment for the Smart Meters.
 - c. Director Swanson moved to start the executive session at 8:35 pm on July 21, 2020 before the Attorney's Report. Director Wade seconded and the motion passed.
 - d. Director Swanson moved to end the executive session and the recording of the session at 8:51 pm. Director Sebastian seconded and the motion passed.

Other business.

a. None.

8) Documents signed.

- a. July 7, 2020 meeting minutes.
- b. Checks.
- c. AP Authorization Form.
- d. 941 2nd Quarter form.
- e. Colorado Withholding form and check.
- f. WRT Media Replacement Agreement. TABLED
- g. 2020 Annual Smart Meters Service Plan payment.
- h. 2021 to 2028 Smart Meters Service Plan payment. TABLED

9) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 8:57 pm.



Andy Carter
Secretary