

MWSD Board Meeting Minutes

July 2, 2019

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:01 pm.
 - b. Directors Swanson, Carter, Feenstra, Rons, and Wade were in attendance. Manager Warinner was also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the June 18, 2019 meeting minutes. Director Swanson seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Feenstra presented payables of \$18,888.40. Director Feenstra moved for approval of the payables. Director Wade seconded and the payables were approved.
- 4) Manager's report.
 - a. Manager Warinner presented the Board with the Bill of Sale and Title to purchase the 2005 Ford F150 truck from Dennis Meyers for \$12,000.00. There also needs to be a discussion on the steps taken to sell the Jeep Wrangler.
 - b. Manager Warinner informed the Board that the June Well Static Levels were measured and the water levels are up due to the consistent rain we have had this year.
 - c. Manager Warinner discussed that the CCR was distributed by the due date of June 30, 2019 and the CDPHE reports required were submitted July 2.
 - d. The second MPA GWUDI sample results were submitted; the report is attached.
 - e. A letter to amend the Radiological Specific License to adjust our Fee Category to allow MWSD to pay the annual license fee of \$600 instead of \$2,790 is attached. The annual Certification of Small Entity Status report needs to be signed and will be submitted to CDPHE radiation department.
 - f. Personnel suggestions.
- 5) Board actions.
 - a. Director Swanson moved to accept the 2019 Board of Directors Positions. Director Feenstra seconded and the motion passed.
 - b. A billing history is attached for the Board's discussion. Director Feenstra moved to approve a \$1,000 balance forgiveness on an account that had a large discrepancy between the inside and outside meters when we did the new Smart Meter install in January 2018. The difference between the 2 meters covered usage for 18 years; the resident has consistently paid extra on their monthly bill for 18 months to pay down the balance. This is the last account that is paying on the past usage, and the extra administrative effort and accounting processes do not seem to justify continuing this collection. Manager Warinner has requested this adjustment to their bill. Director Rons seconded and the motion passed.
- 6) Other business.
 - a. The 2013 Jeep Wrangler is to be sold for \$18,000 to \$19,000 as soon as possible.
- 7) Documents signed.
 - a. June 18, 2019 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. 2019 Board Positions Form.
 - e. RADS annual Certification for fees.
 - f. Title and Bill of Sale for 2005 Ford F150.
- 8) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 8:46 pm.

Andy Carter, Secretary

