

MWSD Board Meeting Minutes

June 16, 2020

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00 pm.
 - b. Directors Carter, Wade, Sebastian and Swanson were in attendance. Manager Warinner and Attorney Erb were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the June 2, 2020 meeting minutes. Director Sebastian seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$22,506.94. Director Wade moved for approval of the payables. Director Swanson seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. None
- 5) Manager's report.
 - a. Ms. Warinner presented and discussed the May District Report.
 - b. Ms. Warinner discussed the Triad Employee Assistance Program being offered to all benefit-eligible employees at no additional cost through the CEPT Medical Insurance Plan used by MWSD. The plan offers 6 EAP counseling sessions which include mental health, legal and financial; the benefit will start on July 1, 2020.
 - c. Bryan McCarty of M&M Consultants has made minor changes to the Agreement of Services, Attorney Erb made the updates and approval is needed by the Board.
 - d. The Water Treatment Plant uranium canisters are starting to collect approximately 80% capacity of RADS, the RADS License held by MWSD allows up to 115 lbs. As the canisters get fuller, the water release gets diminished and the pumps are tasked more to work properly. The last canister removal was done December 2017. Manager Warinner proposed an approval by the Board to start the process of removing 10 treatment vessels and moving the 5 canisters that are the least full to the first position; this is standard procedure but it usually takes a few months to actually complete the removal and disposal, so by contacting WRT now, we hope to have the project completed in the end of 2020. Please see estimate from February 2020.
 - e. The 2020 SDA annual Conference is moving to a virtual format and will not be held in Keystone this September. See attached email.
 - f. Manager Warinner started doing weekly activity calendars so the staff could note duties performed.
 - g. Manager Warinner cancelled the answering service, Stericycle; this will save MWSD \$68.00 per month.
 - h. MWSD received the confirmation letter and amended Colorado Radioactive Materials License #CO 1225-01, Amendment #05 that has the expiration date of December 31, 2024. Also, attached is a letter from SHB Inc. who, with the Board's approval, has reviewed the proposed TENORM changes and feels the rules do not apply to MWSD.
 - i. Warinner and Roder are supplying the details for payroll to the Board Treasurer who will initial approval.
 - j. Bryan McCarty has submitted a proposal for Colorado Water Well to install two 4" tapping saddles in the WWTP. This should have been part of the original design-is safer to get samples, can verify accuracy of samples more effectively to avoid having bad lab results, can get samples from the 2 separate SBR Tanks, and as the MWSD WW ORC, Mr. McCarty feels this is a necessary repair, Warinner and Staal agree.
 - k. Debbie Schmiedbauer returned to full-time work on June 8, 2020 with a Doctor's return to work letter.

- 6) Attorney's report.
 - a. None.
- 7) Board Actions.
 - a. Director Swanson moved to sign the finalized M&M Consultants Agreement for Services to cover the B Wastewater License and assist Manager Warinner with water and wastewater compliance reports. Director Sebastian seconded and the motion passed.
 - b. Director Carter moved to accept the CDPHE Drinking Water Design Submittal form for the Filtration Addition Project that is required by the reclassification of GWUDI on Well SA-1. This form was submitted by AquaWorks DBO Inc. and signed by Director Swanson. Director Wade seconded and the motion passed.
 - c. Director Wade moved to approve the Purchase Order of \$3,000.00 with Velocity Plant Services, LLC to install the Phase 1 portion of the Filtration Addition Project at the WTP with Director Swanson's signature. Director Carter seconded and the motion passed.
 - d. Director Swanson moved to approve Manager Warinner to start the process of getting 10 treatment canisters removed from the WTP by contacting WRT to schedule. Director Sebastian seconded and the motion passed.
 - e. Director Swanson moved to approve the proposal to install 2 tapping saddles in the WWTP. Director Wade seconded and the motion passed.

Other business.

- a. Covid-19 antibody tests are available at Mt. Resource Center on June 23, 2020.
- b. Discussion regarding the offer of free masks to be picked up at Denver Water.

- 8) Documents signed.
 - a. June 2, 2020 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. **M&M** Consultants Agreement for Services.
 - e. Stericycle Request to Cancel Service Form.
 - f. Colorado Water Well WWTP install repair proposal.
 - g. Jefferson County 2020 General Election Notification form.

- 9) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 8:34 pm.



Andy Carter
Secretary