

MWSD Board Meeting Minutes

June 1, 2021

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00 pm.
 - b. Directors Carter, Wade, Swanson, McKenzie and Sebastian were in attendance. Manager Warinner was also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the May 18, 2021 meeting minutes. Director McKenzie seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$18,153.12. Director Wade moved for approval of the payables. Director Sebastian seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. None
- 5) Manager's report.
 - a. The 2021 annual RADS ALARA Audit was conducted on May 25; the audit was led by Steven Brown of SHB, Inc, MWSD's safety inspector and Warinner, Staal, and Pitsker were in attendance.
 - b. Staal and Pitsker have been working with Quantum Pump Services; the large pump in SBR#2 and 4 influent and 2 effluent wastewater pumps have been replaced since the beginning of the year.
 - c. A Notice of Determination regarding Christopher Feenstra having received unemployment wages in 2020 has been submitted to MWSD; the \$233.00 should not have been paid to him based on the determination that he quit to move to another area.
 - d. The invoice listing the amount of work that was needed from Foothills Computer to upgrade the cyber security on the computer and SCADA systems is enclosed for information.
- 7) Board Actions.
 - a. None
- 8) Other business.
 - a. Director Sebastian gave an update for fire hydrants and that a testing kit might need to be acquired.
 - b. Board talked about employment and options regarding where to advertise.
- 6) Documents signed.
 - a. May 18, 2021 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Payroll Authorization Form.
 - e. Required annual renewal of Form R-62 for the RADS License.
 - f. The Cummins Maintenance Agreement for annual service to the WWTP Generator.
- 7) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 8:27 pm.



Andy Carter, Secretary