

**MWSD Board Meeting Minutes**  
**May 19, 2020**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:07 pm.
  - b. Directors Swanson, Carter, Sebastian and Wade were in attendance. Attorney Erb and Manager Warinner also attended.
- 2) Approval of meeting minutes.
  - a. Director Carter moved to approve the May 5, 2020 meeting minutes. Director Wade seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Wade presented payables of \$98,345.71 which includes \$75,000.00 for the repayment of Loan 1 and Loan 2. Director Wade moved for approval of the payables. Director Swanson seconded and the payables were approved.
- 4) Manager's report.
  - a. The May 5, 2020 election was cancelled, posted, and the candidates were declared elected. See attached Notice.
  - b. Adam Sommers emailed to inform MWSD that CDPHE has approved the submitted plan to address the GWUDI chlorine residual and we will receive written confirmation soon. See attached.
  - c. Bryan McCarty is reviewing the Agreement to become the representative water and wastewater ORC and working with Warinner and Staal, is starting to assist in correcting some of the issues that need to be improved upon.
  - d. The April invoice from AquaWorks DBO is attached for the Board to have details on the steps that have been taken to continue actions for the GWUDI requirements.
  - e. The gross alpha sampling requirements have been reduced on the monitoring schedule for Well 21-A from 6 to 9 years. See attached Notification letter from CDPHE.
  - f. The Colorado Radioactive Material License No. CO 1177 renewal application has been accepted. See attached letter from CDPHE Hazardous Materials Division.
  - g. The peak-demand meter was installed by FieldWise at the WTP on May 18, 2020 to do the 7-day load study for the GWUDI Project installations.
  - h. The WWTP had problems with aeration in SBR#1 resulting in a high ammonia reading that was reported to MWSD on 5/11/2020. On May 12, Staal started investigating why the plant was not running properly and after much overtime and 3 more days, it was discovered that the end cap on part of the aeration pipes had broke the weld and was needing repair in the bottom of the tank. We are running on just SBR#2, had a full and detailed inspection and maintenance done on all pumps, parts, etc. in SBR#1 while drained and have contacted a licensed stainless steel welder to replace the end cap with a new one when MWSD receives it. Ambient H<sub>2</sub>O did the inspection and ordered the part from Fluidyne. The system came already completed when it was installed by Fluidyne in 2015 and we are not under warranty anymore. Out of 1000 of these systems that have been installed, only 7 have failed, including us. I suggest that SBR#2 has a full inspection and maintenance in the Fall of 2020 to make sure we are not going to repeat with this failed part in that tank. Draining SBR#1 into SBR#2 will cause some changes in the tank until it gets a chance to settle back to normal, thus, we will have McDonald Farms come clean out the chlorine contact basin on May 22 and then take up to 3 samples between May 26 to May 28 to be able to get an ammonia composite result that is below the required 4.8 for May. This will involve extra testing, record keeping, driving samples to the lab, and cost.
  - i. Attorney Erb has agreed to do the annual BPCCC Report and attend to any corrections needed on the reports from 2015 to 2019.
  - j. Discussion on the Training and Testing Reimbursement Policy. See attached information.
  - k. Warinner put a new message on the district website and Nextdoor site concerning current billing options. See attached notes.
  - l. The April District Report has been attached for the Board to review.
  - m. Daily task lists and ideas for staff was discussed.
- 5) Attorney's reports.
  - a. Attorney Erb presented and discussed Resolution 2020-05 with language for the employee policy regarding reimbursement of costs.
  - b. Attorney Erb presented and discussed Resolution 2020-06, BPCCC Policy.
- 6) Board actions.
  - a. Director Sebastian moved to adopt Resolution 2020-05. Director Carter seconded and the motion passed.

b. Director Swanson moved to adopt Resolution 2020-06, BPCCC Policy. Director Sebastian seconded and the motion passed.

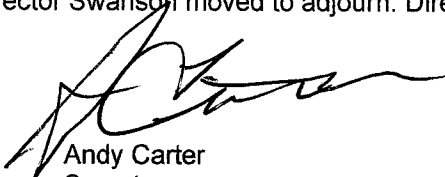
7) Other business.

a. Warinner updated the Board on the status of the on-line bill pay.

8) Documents signed.

- a. May 5, 2020 meeting minutes.
- b. Checks.
- c. AP Authorization Form.
- d. John Sebastian Oath of Office.
- e. Resolution 2020-05, Employee Policy.
- f. Resolution 2020-06, BPCCC Policy.

9) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 9:15 pm.



Andy Carter  
Secretary