

MWSD Board Meeting Minutes
March 7, 2017

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00pm.
 - b. Directors Beley, Carter, Kisner, Paris, and Wade were in attendance. Attorney Lindholm and manager Pfohl were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Wade moved to approve the February 21, 2017 meeting minutes. Director Kisner seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Paris presented payables of \$16,252.93. Director Beley moved for approval of the payables. Director Carter seconded and the payables were approved.
- 4) Operations report.
 - a. We have received one of the WWTP effluent pumps. The second one is expected in about 4 weeks.
 - b. John and Don replaced the WWTP chemical feed lines and they are working well.
 - c. The WTP heater is installed but it is out of balance. Launa Rae is working with Grainger on a replacement.
 - d. Launa Rae should finalize the 10 locations for the lead and copper tests by the end of March.
 - e. Launa Rae, Ken and John are working on the online DMR system. They are ready to start entering practice DMRs.
 - f. Worn ballasts are being replaced in the office lights.
 - g. Don is getting quotes from CW Divers to inspect and clean the 2 above ground and 2 below ground water storage tanks. This is a task that needs to be done every 5 years.
- 5) Manager's report.
 - a. Ken reported that the computer project invoices have all been received and paid. All items are complete and the final Project Authorization Form is ready for approval and signatures.
 - b. Ken presented section 2 of the Personnel Manual for the Directors to review and discuss at the March 21st meeting.
- 6) Board Actions.
 - a. Director Paris moved to approve and sign the final Computer Upgrade Project Authorization Form. Director Beley seconded and the motion passed.
- 7) Other business.
 - a. The Directors discussed the outside water use matrix. Board has decided to get advice and a report from Bill Blatchley in April.
- 8) Documents signed.
 - a. Meeting minutes.
 - b. Computer Upgrade Project Authorization Form.
- 9) Adjournment.
 - a. Director Carter moved to adjourn. Director Paris seconded and the meeting was adjourned at 8:20pm.

Andy Carter
Secretary