

**MWSD Board Meeting Minutes**  
**February 16, 2021**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:02 pm.
  - b. Directors Carter, Wade, Swanson, McKenzie and Sebastian were in attendance. Attorney Erb and Manager Warinner were also in attendance.
- 2) Approval of meeting minutes.
  - a. Director Carter moved to approve the February 2, 2021 meeting minutes. Director Sebastian seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Wade presented payables of \$33,075.96. Director Wade moved for approval of the payables. Director Carter seconded and the payables were approved.
- 4) Scheduled Guests. None
- 5) Manager's report.
  - a. Ms. Warinner presented and discussed the January 2021 District Report.
  - b. Ms. Warinner presented an example of the revised Past Due Notice that is now being used after the residents have been dealing with the stresses of the corona virus.
  - c. More signs regarding proper protection and avoidance of Covid-19 have been posted at the entrance to the office.
- 6) Attorney's Report.
  - a. Attorney Erb discussed Resolution 2021-01; Public Comment Policy, the edited document will be signed at the next meeting.
  - b. Resolution 2021-02 to Amend 2020 budget; meeting was opened to the public at 7:59 pm, no public, was closed at 8:00 pm.
  - c. Resolution 2021-03 Annual Administrative Resolution was presented and discussed.
  - d. Affidavit of Qualification of Director form for each board member were signed and collected by Erb.
- 7) Board Actions.
  - a. Director Swanson opened a Public Hearing at 7:59 pm and closed at 8:00 pm.
  - b. Director Swanson moved to accept Resolution 2021-02; Director McKenzie seconded and the motion passed.
  - c. Director Swanson moved to adopt Resolution 2021-03; Director Wade seconded and the motion passed.

Other business.

- a. Director McKenzie discussed the Kings Valley entrance sign and had questions on ownership.
- b. Board discussed water hauling information.

Special Thanks to Don Staal and Michael Pitsker for the extra efforts with the Wastewater Plant repairs. Thank you very much!

- 8) Documents signed.
  - a. February 2, 2021 meeting minutes.
  - b. Checks.
  - c. AP Authorization Form.
  - d. Payroll Authorization Form.
  - e. Affidavit of Qualification of Directors; Resolution 2021-02 and Resolution 2021-03.
- 9) Director Swanson moved to adjourn. Director McKenzie seconded and the meeting was adjourned at 8:45 pm.

Andy Carter, Secretary

