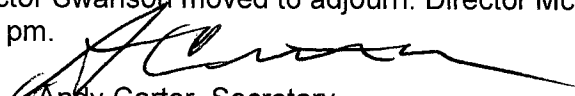


MWSD Board Meeting Minutes

January 19, 2021

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00 pm.
 - b. Directors Carter, Wade, Swanson, McKenzie and Sebastian were in attendance. Attorney Erb attended by phone and Manager Warinner was also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the January 5, 2021 meeting minutes. Director McKenzie seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$ 58,023.97. Director Wade moved for approval of the payables. Director Sebastian seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. Grant Wilkinson of 11703 Braun Way owns the vacant land lot 19 adjacent to the Jeep Trail we access with an easement. He would like to inquire if he can use the easement to get to his property. Mr, Wilkinson spoke from 7:15 to 7:48 pm. Board review of property is needed.
- 5) Manager's report.
 - a. Ms. Warinner presented and discussed the December 2020 District Report.
 - b. Ms. Warinner presented and discussed the well monitoring report for December 2020.
 - c. The December 2020 and the October 2020 augmentation reports are attached to compare the water loss before and after the main break repair on Florence Road in November.
 - d. Rin Nelson and Sheri Grudowski started doing part-time contract work this past week to assist Warinner with scanning electronic files. Teresa Creeden has been hired to clean the office on the weekend before a board meeting is held-twice a month.
 - e. Manager Warinner did a phone interview for the operator position and was informed by email on 1/16/2021 that he had accepted another job.
 - f. The annual audit with Green & Associates is scheduled for February 1, 2021.
- 6) Attorney's Report.
 - a. Attorney Erb and Catherine Bright had a meeting with Warinner regarding assistance with budgets and compliance reports/actions.
 - b. Resolution 2021-01 for public comments was reviewed; Attorney Erb will edit.
- 7) Board Actions.
 - a. Director Swanson moved to adopt, with changes, Resolution 2021-01 Public Comment Policy. Director McKenzie seconded and the motion passed.
- 8) Other business.
 - a. None
- 9) Documents signed.
 - a. January 5, 2021 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Payroll Authorization Forms.
 - e. Board approval on temporary job agreements for Nelson, Grudowski, Creeden.
 - f. Illegal Aliens Addendum with Paystar auto pay contract.
- 10) Director Swanson moved to adjourn. Director McKenzie seconded and the meeting was adjourned at 8:34 pm.


Andy Carter, Secretary